

Spring Green Fire Protection District



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Spring Green Fire Protection District Regular Meeting Minutes June 5, 2024

Dave called the meeting to order at 5:30pm and asked Sondra if there was a legal posting of the Agenda which she stated there was. Dave asked for a motion to adopt the Agenda – Greg made a motion to adopt the Agenda and Dave 2nd. Agenda approved.

Roll Call was taken with the following members present Dave Radel & Greg Prem. Dick Cates was absent. Others present were Lin, Derek, Jaime and Sondra as well as Town of Spring Green clerk Marnie Polivka and Village of Spring Green clerk Wendy Crary.

This meeting was rescheduled from the original May 21 date due to storms and Tornado Warning on May 21.

It was suggested that since Marnie and Wendy were attending our meeting to discuss the (MOE – Maintenance of Effort Certification) we would go into the discussion of that before the other reports. This is a new Certification of which All counties, Cities, Villages and Township persons providing Fire/EMS services must complete and submit the MOE-Combined Fire/EMS certification for the MOE Report. The report is to show that we are doing better than the year before as far as service, updates, etc. Derek stated that we need some way to document we are tracking everything to compare Year to Date and that we are on pace to do so. This report would also show Licensing, Training and Response Times. Lin has signed off on MOE – Greg made a motion to accept and Dave 2nd. Motion approved.

Secretary's Report – The March 19, 2024 minutes were sent out ahead of the meeting and Dave asked for a motion to approve the minutes. Greg made a motion to approve and Dave 2nd. Minutes approved.

Treasurer's Report – Sondra passed out the Check Detail reports for March, April and May. As well as the Account Balance report as of April 30, 2024. Reports on Budget vs. Actual as of May 31, 2024 for Fire and Ambulance were also handed out to everyone. At the March board meeting Sondra had explained to the board that she had recently found out that we are required to have an audit done on our books until we are below \$750,000 on our Building Loan with the USDA. Sondra was told by an employee of the USDA in 2019 that we no longer needed to do an audit. When talking with Scott Hanz from the USDA he stated that was incorrect information and we are currently a little over 1 million so beginning with the 2024 books we will need to again have an audit done. The board asked if she remembered how much Johnson & Block had charged for doing the audit. She did not but said she would look it up and report back at our May (June) meeting. Looking up from 2016 thru 2019 audits it was at an average of \$7500.00 each year. Dave asked for a motion to approve the Treasurer's report. Greg made a motion to approve and Dave 2nd. Treasurer's report approved.

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Ambulance Report – Call volume so far in 2024 is 171. On pace for a total of 398 which is above average. May 11 EMS meeting – new members and recruits – Chris Stamness (enrolling in EMT class)-Alyssa Janco (enrolling in EMT class – Austin Ferguson is currently a driver (enrolling in EMT class) All 3 of these people will enroll in the class starting in August and thru September. Sophia Haas is an EMR, finishing nursing school (will take full EMT class when she is done). Held officer nominations – no changes at this point – elections will be held at next meeting. New ambulance is being built and expected deliver by Labor Day. New EMS FAP grant award = \$6969.83 for (7/1/23 – 6/30/24) - \$3769.95 for Support & Improvement & \$3199.88 for Training & Examination. New Reporting requirements – US HHS – Ground Ambulance Data Collection System (Medicaid) WI DOR (Maintenance of Effort Certification. Bylaws project – good progress being made. Daytime overage – Mutual Aid challenges – researching activity and looking into options. Derek mentioned that there are ongoing concerns with the front door not locking. Lin stated he worked on it and reset the locking time from when the door shuts to 30 sec. There have been no problems with it since then. Fundraiser account balances – Dance account - \$100,992.15 and Ambulance account - \$37,136.99. Greg made a motion to approve the Ambulance report and Dave 2nd. Report approved.

Fire Report – Equipment updates – New engine back from Rennerts for where it was for 3 mos. for repairs/Warranty period to start 5/28/24 instead of December 2023. New engine is at Mueller Graphics for lettering. Engine 2 had pump seal replaced, drain valve repairs and replaced the 90 degree muffler exhaust pipe. Ladder is at Rennert's to repair leaking tank recirculation line (it is repaired and back in station as of 6/4/24). Pending repairs on Squad 1 Brakes. Storm Report from may 21 – Lots of tree branches down/few trees – Two trailer homes with trees on them – No reported Injuries – Tree down at the Fire Station. Siren was down but has been repaired. DNR Grant - Received check from the state for \$5,902 for the 2023-24 Grant period. 2024-25 Grant period has opened and applications are due by July 15th. 2% due audit April 10 – Record keeping by Village and Townships need to be done tracking the income. There is an ordinance for Village & Townships with an exemption to 2 inspections. Lin thought the Township & Village made the ordinance to do an inspection twice a year. Fire inspection jurisdiction will permit 1 inspection a year except for Nursing Homes & Schools must have 2 inspections per year. Will still get the 2% dues for this year but if it happens again we will not. 2% dues need to be tracked better by the Village and Townships as far a receiving the funds that came in and what it is being spent on. Town of Wyoming has to have an ordinance. Ellection of Officers was held at the last meeting. All officers remain the same. Greg made a motion to approve the Fire report and Dave 2nd. Fire report approved.

Greg made a motion to adjourn the meeting and Dave 2nd. Meeting adjourned at 7:05pm.

Our next meeting will be Tuesday, July 16, 2024

Minutes respectfully submitted by Sondra Anliker

Minutes have been approved